



Lower Columbia Region Harbor Safety Committee

General Membership Meeting Minutes

Held:

March 10, 2010
1000 - 1200 hours

Venue: Port of Longview
10 Port Way
Longview, WA 98632



0840 Call to Order

Attendance Report					
Member	Alternate	Attendance	Member	Alternate	Attendance
Paul Amos	Steve Woods	Present	Kristin Meira	Glenn Vanselow	Present
Ernie Quesada		Not Present	Pete Pawlicki		Present
Chip Boothe	Bob Troyer Diane Butorac	DB Present	Peter Richards	John Withers	Not Present
Dennis Corwin		Not Present	Steve Shaver	Robert Rich Fred Harding	FH Present
Eric Burnette	Sebastian Degens	Present	Jim Townley	Audrey Gurule	Present
Roman Geigle	George Birch	Present	Lars Uglum		Not Present
Dan Jordan	Gary Lewin	Present	Michael Zollitsch	Garret Wickham	Not Present
Heather Moats		Not Present	Liaison	Liaison	
Tom Markgraf		Not Present	Tiffany Clark	Jaime Sayers Jason Bonham	Present
Hans Meere		Not Present	Jon Gornick	Doris McKillip	Not Present
9 Members or Alternates were present, the meeting was conducted with a Quorum present.					
Guests in Attendance					
Name	Email or Telephone	Email or Telephone			
CAPT Myer	COTP Portland, USCG				
CDR Zamperini	USCG				
Heather Hastings	Officer in Charge CDC Seattle Quarantine Station				
Stephen Moore	Oregon Public Health Department				

Introductions

Officers, Managing Board Members, Alternates, USCG Liaison Personnel and Guests were introduced.

Old Business

Review of Minutes

Review of Minutes from Managing Board Meeting 01-13-10.

Motion for approval of minutes was made, seconded and carried unanimously

Review of Minutes from General Membership Meeting 01-13-10.

Motion for approval of minutes was made, seconded and carried unanimously.



New Business - none

Harbor Safety Plan Committee Reports

Anchorage – Eric Burnette

Committee reported that they are working with the ACOE for adding stern buoys over the length of the river and where their placement would be most advantageous. They are looking at adding four to ten stern buoys to the anchorages. Reported they will be having a meeting on Monday March 15, 2010 from 10:00 A.M. to 1:00 P.M. at the Port of Portland building.

Bridges Committee - Dennis Corwin

It was discussed if the bridges committee would be interested in drafting the letter to the Washington Department of Transportation in regards to the lack of a fender system around the supports of the Longview Bridge.

Extreme River Levels - Eric Burnette

A meeting to be held in April at the Northwest River Forecast center was proposed to get a long term forecast.

Finance

Nothing significant to report.

Harbor Safety Plan – Diane Butorac

The Bunkering chapter as well as the Incident Management chapters were both voted in unanimously and will be added to the Harbor Safety Plan as standing Standards of Care/Guidelines.

The Harbor Depths and Underkeel Clearance chapter are still being worked on at the subcommittee level. Recommendation was made to send a draft of the Underkeel Clearance chapter to the various ports for input. Mr. Burnette stated input was still needed from stake holders on the Underkeel Clearance chapter.

The next chapters to be brought to the Managing board for approval are the Sever Weather/Storms chapter as well as the Aids to Navigation chapter.

The Sever Storms/Weather chapter is currently on hold until the other chapters being drafted are completed.

A proposal was made to reprioritize the remaining chapters of the Harbor Safety Plan now that the high priority chapters have been addressed.



Outreach

The subcommittee reports that there is a PowerPoint drafted which will be sent to the Chair for approval that can be used for outreach meetings.

Presentation by Heather Hastings Officer in Charge, CDC Seattle Quarantine Station

Ms. Hastings discussed the notification requirements for when a sick individual was onboard a ship and the CDC's response and roles in the care of the person as well as their role in preventing the spread of contagious illness to healthy individuals. A discussion was started over the notification of personnel, i.e. tug crews, pilots, assist vessel personnel, of a possible sickness onboard a vessel. It was reported that the quarantine anchorage for the Portland Captain of the Port is the Astoria Anchorage.

For the Good of the Order

Mr. Ott with the ACOE reported their will be an annual dredging meeting on April 7 for the Portland District to cover the capacity of dredging.

A prospective meeting with the new Sector Commander, Captain Kaup before the July HSC meeting.

Schedule and Place for Next Meeting

Next meeting to be held in Portland at the USCG Training Deck, Swan Island.

Adjourned at 1137