



**Lower Columbia Region Harbor Safety Committee**

# **General Membership Meeting Minutes**

**Held:**

January 13, 2010

1030-1200 hours

**Venue:** Port of Vancouver

3103 Lower River Road

Vancouver, WA 98660



**1005 Call to Order**

<b>Attendance Report</b>					
<b>Member</b>	<b>Alternate</b>	<b>Attendance</b>	<b>Member</b>	<b>Alternate</b>	<b>Attendance</b>
Paul Amos	Steve Woods	Present	Kristin Meira	Glenn Vanselow	Not Present
Ernie Quesada		Present	Pete Pawlicki		Present
Chip Boothe	Bob Troyer Diane Butorac	DB Present	Peter Richards	John Withers	Present
Dennis Corwin		Not Present	Steve Shaver	Robert Rich Fred Harding	Not Present
Eric Burnette	Sebastian Degens	Present	Jim Townley	Audrey Gurule	Present
Roman Geigle	George Birch	Present	Lars Uglum		Present
Dan Jordan	Gary Lewin	Present	Michael Zollitsch	Garret Wickham	Not Present
Heather Moats		Not Present	<b>Liaison</b>	<b>Liaison</b>	
Tom Markgraf		Not Present	Tiffany Clark	Jaime Sayers Jason Bonham	Present
Hans Meere		Present	Jon Gornick	Doris McKillip	Present
12 Members or Alternates were present The meeting was conducted with a Quorum present.					
<b>Guests in Attendance</b>					
<b>Name</b>	<b>Email or Telephone</b>		<b>Name</b>	<b>Email or Telephone</b>	
CDR Zamperini					
William Clark	William.r.clark@uscg.mil				

**Introductions**

Officers, Managing Board Members, Alternates, USCG Liaison Personnel and Guests were introduced and signed attendance record.

**Old Business**

**Review of Minutes**

Review of Minutes from Managing Board Meeting 11-10-09- Paul Amos.  
Motion for approval of minutes was made, seconded and carried unanimously

Review of Minutes from General Membership Meeting 11-10-09- Paul Amos.  
Motion for approval of minutes was made, seconded and carried unanimously.



## **New Business**

### **Roster Revision- Dan Jordan**

Reported that as we progress we need to ensure that our roster is up to date with all of the correct information for members.

## **Sub-committee Reports**

### **Anchorage – Eric Burnette**

Mr. Burnette reported that he was informed during a meeting that the feasibility study will be able to be conducted one year earlier than anticipated moving the anchorage stern buoy project one step closer.

He stated that they will be looking for approximately \$25, 000 in matching funds for the project if the feasibility study costs more than \$100,000. He stated that Mr. Hackett with the ACOE stated that we may want to look at the feasibility of 4-6 stern buoys being placed along the Columbia River vice 2 buoys as well as dredging the anchorages to accommodate the larger PANAMAX vessels that the Columbia will be able to support soon.

It was reported that with the new anchorages in the CFR that the existing anchorage guidelines need to be changed to reflect the CFR and a few other general housekeeping changes need to be made to the guidelines. A call to reconvene the anchorage subcommittee prior to the end of January to start work on updating and changing the anchorage guidelines to reflect the new anchorages.

### **Bridges Committee - Dennis Corwin**

Nothing Significant to report since the last meeting.

### **Extreme River Levels - Eric Burnette**

Nothing Significant to report since the last meeting.

### **Finance**

Nothing Significant to report since the last meeting.

### **Harbor Safety Plan – Diane Butorac**

The Bunkering chapter as well as the Enforcement chapters were both voted in unanimously and will be added to the Harbor Safety Plan as standing Standards of Care/Guidelines.



The Depths and Underkeel Clearance chapter has put out a request to the ACOE for assistance. Mr. Mike Ott will be assisting with this subcommittee on behalf of the ACOE.

The Incident Management Chapter is still in the drafting stages with a meeting proposed between the CG, DOE offices and the Incident Management Sub-committee to cover the grounding section.

CDR Zamperini stated that he made a change to the reporting of groundings. This change is that all unintentional groundings must be reported, whether or not they create a hazardous condition. The verbiage regarding the intentional grounds has been removed because in severe weather or to preserve a life a tug with a tow may intentionally ground the vessel. The definition of unintentional was determined to be stated as an unplanned grounding.

Another discussion point was whether or not a vessel should be required to report to the CG of their situation before they're going to back off of a "soft" or stable grounding situation to keep from missing a tide that may assist them in getting ungrounded. It was also discussed that a quick phone process of no longer than 15 minutes to conference in the COTP on these incidents was necessary for approval of actions to be taken. From reports of other similar incidents it seemed that the CG has created a lag in timely communications and actions.

The Severe Storms/Weather chapter is currently on hold until the other chapters being drafted are completed.

#### **Outreach**

Nothing significant to report since the last meeting.

#### **For the Good of the Order**

##### **Public Comments on Meeting Dates:**

It was determined that an email with a survey will be sent out to determine the best days to hold the upcoming meetings and it was discussed that the meeting locations might be better off changing locations each time to make it more accessible

##### **Schedule and Place for Next Meeting**

Next meeting to be held at a time and location still to be determined.

**Adjourned** at 1045